

RECRUITMENT RULES GROUP 'A' AND 'B'

GENERAL MANAGER & CHAIRMAN BOARD OF ADMINISTRATION

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	General Manager & Chairman Board of Administration	1	General Central Service Gp 'A' Gazetted	Rs. 2500-125/2-2750	Not applicable	Not applicable	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion/ deputation/ transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	Not applicable	By transfer on deputation or Re-employment	<p><u>Transfer on deputation/ Re-employment.</u></p> <p>Serving or retired officers of the rank of Major General or equivalent rank from all the three wings of the Defence Force</p> <p>Note : The period of deputation shall ordinarily be 3 years and should not in any case exceed 4 years or upto the age of superannuation prescribed for civil posts, whichever is less.</p>	Not applicable	Consultation with the Union Public Service Commission necessary while appointing on officer an re-employment.

JOINT GENERAL MANAGER & VICE CHAIRMAN BOARD OF ADMINISTRATION

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
2.	Joint General Manager & Vice Chairman Board of Administration <u>(Amended vide order No. 11/85 SRO No. 225 dated 06 Nov 1984)</u>	1	General Central Service Gp 'A' Gazetted	Rs. 2000-125/2-2500	Not applicable	Not applicable	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	Not applicable	By transfer on deputation.	<p><u>Transfer on deputation :</u> Services Officers of the rank or Brigadier or of equivalent rank from other Wings of the Defence Forces and possessing the following qualifications, namely :-</p> <p>i) Experience of administration and personnel management in establishment or installations employing a large number of combatant of civilian staff.</p> <p>ii) Experience of handling labour.</p> <p>(Period of deputation shall ordinarily not exceed 4 years).</p>	Not applicable	Consultation with the Union Public Service Commission not necessary unless it is intended to relax, at any time, provisions of the recruitment rules.

JOINT GENERAL MANAGER – II

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Joint General Manager – II	01* (1994) *Subject to variation dependent on workload.	General Central Service Gp 'A' Gazetted. Non-Ministerial.	Rs. 4500-150-5700	Selection	Not applicable	Not applicable	Not applicable

Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(10)	(11)	(12)	(13)	(14)
Not applicable	Promotion failing which by transfer on deputation	<p>Promotion : Dy. General Manager/Regional Manager (Rs. 3700-5000) with 5 years regular service in the grade.</p> <p>Transfer on Deputation : I. Officers of the Defence Services of the rank of Brigadier or equivalent. or Officers of the Central Government, i) holding analogous posts on a regular basis; or ii) with 5 years regular service in post in the pay scale of Rs. 3700-5000 or equivalent; and II. Possessing 10 years experience in material/stores management and inventory control/Administration and establishment matters in a supervisory capacity.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/ department of the Central Govt. shall ordinarily not to exceed 3 (three) years. The maximum age limit for appointment by transfer on deputation (including short-term contract)/transfer shall be not exceeding 56 years as on the closing date of receipt of applications.)</p>	<p>Group 'A' Departmental Promotion Committee</p> <ol style="list-style-type: none"> 1. Chairman/Member, Union Public Service Commission - Chairman 2. Joint Secretary (O) Ministry of Defence - Member 3. Addl Financial Adviser Ministry of Defence - Member 4. Dy Quarter Master General Army Headquarters - Member 5. Assistant Chief of Personnel Air Headquarters - Member 6. Director of Personnel (Officers) Naval Headquarters - Member 7. General Manager and Chairman, Board of Administration of Canteen Stores Department - Member 	Consultation with the Union Public Service Commission not necessary.

DEPUTY GENERAL MANAGER/RM

Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Whether benefit of added years of Service admissible under rule 30 of the CCS (Pension) Rules, 1972	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Deputy General Manager (Personnel & Administration) -1 Deputy General Manager (Base) - 1 Deputy General Manager (Stores) -1 Deputy General Manager (Liquor Imports & Stores) - 1 Regional Manager - 5 (one each for five commands)	9* (1988) *Subject to variation dependent on workload.	General Central Service Gp 'A' Gazetted	Rs. 3700-125-4700-150-5000	Selection	Not applicable	NO	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	Not applicable	(i) 66-2/3% by promotion failing which by transfer on deputation and (ii) 33-1/3% by transfer on deputation.	Promotion : Assistant General Manager/Manager Selection Grade (Rs.3000-4500) with 5 years regular service in the grade.. Transfer on deputation : 1. Officers of the Defence Services of the rank of Lt Colonel or equivalent. 2. Officers under the Central Govt. (a) (i) holding analogous posts on regular basis; or (ii) with 5 years regular service in posts in the scale of Rs.3000-4500or equivalent. (b) The Officers should possess the following experience :- i) In materials/stores management and Inventory control. ii) Administrative experience at middle management level (Period of deputation including period of deputation in another ex cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Govt. shall not exceed 4 years)	Group 'A' DPC consisting of the following : Chairman/Member, UPSC. - Chairman Additional Secretary, Ministry of Defence - Member Financial Adviser, Ministry of Defence - Member A representative each (of appropriate status from Army, Navy & Air Force) - Member General Manager and Chairman/Deputy - Member General Manager (Adm) & Vice Chairman Board of Administration.	Consultation with the Union Public Service Commission necessary while making promotion.

DEPUTY GENERAL MANAGER (MANAGEMENT SERVICES)

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
5.	Deputy General Manager (Management services)	1	General Central Service Gp 'A' Gazetted	Rs. 1500-60-1800-100-2000	Selection	Not applicable	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/ transfer grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	2 years <u>(Amended vide Order No. 57/80, SRO No. 207 dated 18 June 1980)</u>	By promotion failing which by transfer on deputation. <u>(Amended vide Order No. 57/80, SRO No. 207 dated 18 June 1980)</u>	<u>Promotion</u> Regional Managers with 3 years' service in the grade rendered after appointment thereto on a regular basis <u>Transfer on deputation :</u> 1. Officers of the Defence services of the rank of Lt Col or equivalent. 2. Officers under the Central Govt. holding analogous posts or with 5 years regular service in posts in the pay scale of Rs. 1100-1600. The officer should possess the following qualifications and experience, namely : i) Experience in material/stores management and inventory control. ii) Administrative experience at middle management level. iii) Must have undergone training/ specialised courses in work study and allied management techniques at the institute of Defence Management or any other equivalent course in a Govt. recognised institution (MBA/ ten months course for Deputy General Manager (Management services) (Period of deputation shall ordinarily not exceed 5 years). <u>(Amended vide Order No. 57/80, SRO No. 207 dated 18 June 1980)</u>	Group 'A' DPC consisting of the following : <u>Chairman :</u> Chairman/Member, UPSC. <u>Members :</u> Additional Secretary, Ministry of Defence. Financial Adviser, Ministry of Defence. A representative each (of appropriate status from Army, Navy & Air Force) General Manager and Chairman/Deputy General Manager (Adm) & Vice Chairman Board of Administration.	Consultation with the Union Public Service Commission necessary while making promotion. <u>(Amended vide Order No. 57/80, SRO No. 207 dated 18 June 1980)</u>

DEPUTY GENERAL MANAGER (FINANCE AND ACCOUNTS)

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
6.	Deputy General Manager (Finance and Accounts)	1	General Central Service Gp 'A' Gazetted	Rs. 1500-60-1800-100-2000	Selection	Not applicable	<p>Essential :</p> <p>i) Chartered Accountant of a recognised Institution or equivalent.</p> <p>ii) 5 years experience in a supervisory capacity in the field of finance/ accounts in a large public/private business enterprise.</p> <p>Note 1 : Qualifications are relaxable at the discretion of the Union Public Service Commission in the case of candidates otherwise well qualified.</p> <p>Note 2 : The qualifications regarding experience are relaxable at the discretion of the Union Public Service Commission in the case of candidates belong to the to the Scheduled Castes and the Scheduled Tribes, if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possess the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p> <p>(Note 1 & 2, Amended vide Order No. 57/80, SRO No. 207 dated 18 June 1980)</p>

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	2 years	By promotion failing which by transfer on deputation, failing both by direct recruitment	<p>Promotion : Asst. General Manager (Accounts) with 5 years service in the grade rendered after appointment thereto on a regular basis.</p> <p>Transfer on deputation : Officers of any of the Accounts service under the Central Govt. holding Junior Administrative grade scale posts or with 3 years regular service in the senior scale posts (Rs. 1100-1600) and having experience of commercial accounting. (Period of deputation shall ordinarily not exceed 5 years)</p>	<p>Group 'A' DPC consisting of the following :</p> <p>Chairman : Chairman/Member, UPSC.</p> <p>Members : Additional Secretary, Ministry of Defence. Financial Adviser, Ministry of Defence. A representative each of appropriate status from Army, Navy & Air Force General Manager and Chairman/Deputy General Manager (Adm) & Vice Chairman Board of Administration.</p>	Consultation with the Union Public Service Commission necessary while making promotion.

DEPUTY GENERAL MANAGER (ELECTRONIC DATA PROCESSING)

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
6.	Deputy General Manager (Electronic Data Processing)	1 (1988) Subject to variation dependent on workload	General Central Service Gp 'A' Gazetted Non Ministerial	Rs. 3700-125-4700-150-5000	Not applicable	Not applicable	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	Not applicable	By transfer on deputation.	<p>Transfer on deputation</p> <p>1. Officers under the Central Govt. a) i) holding analogous post on regular basis: ii) with 5 years regular service in posts in the scale of Rs.3000 – 4500 or 2. Officers of the Defence Services of the rank of Lt Col or equivalent. The officers should possess the following qualifications and experience:- i) Master's degree in Statistics/operations Research /Physics or Economics / Commerce (with statistics) or degree in Engineering/Computer Science of a recognized University or equivalent. ii) <u>For programming</u> :- 10 years experience of electronics data processing/computer oriented optimization, information or Statistical system out of which atleast 5 years experience should be an actual computer programming and systems design. <u>For Information System</u>:- 10 years experience of Electronic data processing work, out of which atleast 5 years experience should be in a supervisory capacity in design, development or organizing computerized information storage and retrieval system. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall not exceed 4 years).</p>	Not applicable	Consultation with Commission not necessary while making appointment.

ASSISTANT GENERAL MANAGER/ MANAGER SELECTION GRADE

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
8.	Assistant General Manager/ Manager Selection Grade	20	General Central Service Gp 'A' Gazetted	Rs. 1001-50-1600	Selection	Not applicable	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/Transfer , grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	2 years	By promotion	Promotion : Managers Grade I/Section Officers with 5 years' regular service in the grade out of which at least 2 years must be of field experience.	Group 'A' DPC consisting of the following : Chairman : Chairman/Member, UPSC. Members : Additional Secretary, Ministry of Defence. Financial Adviser, Ministry of Defence. A representative each (of appropriate status from Army, Navy & Air Force) General Manager and Chairman/Deputy General Manager (Adm) & Vice Chairman Board of Administration.	Consultation with the Union Public Service Commission necessary while making promotion.

ASSISTANT GENERAL MANAGER (ACCOUNTS)

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
9.	Assistant General Manager (Accounts)	3	General Central Service Gp 'A' Gazetted	Rs. 1100-50-1600	Selection	Not applicable	<p>Essential :</p> <p>i) Degree in Commerce or Economics of a recognised University or equivalent.</p> <p>ii) Diploma in Management Accountancy/Membership of Cost and Management Accountancy.</p> <p>iii) 3 years experience in the field of accounts in a large Public/private business enterprise.</p> <p>Note 1 : Qualifications are relaxable at the discretion of the Union Public Service Commission in the case of candidates otherwise well qualified.</p> <p>Note 2 : The qualifications regarding experience are relaxable at the discretion of the Union Public Service Commission in the case of candidates belong to the to the Scheduled Castes and the Scheduled Tribes, if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possess the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p> <p>(Note 1 & 2, Amended vide Order No. 57/80, SRO No. 207 dated 18 June 1980)</p>

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/Transfer, grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	2 years	By promotion failing which by transfer on deputation, failing both by direct recruitment.	<p>Promotion : Assistant Accounts Officers with 8 years' service in the grade rendered after appointment thereto on a regular basis.</p> <p>Transfer on deputation :</p> <p>1. Officers of any of the Accounts Services under the Central Govt. holding senior posts in the scale of Rs. 1100-1600 or with 4 years regular service in junior scale posts (Rs. 700-1300)</p> <p>2. Account/Audit Officer with 7 years' regular service as such from any of the organised Accounts Department, e.g. Indian Audit and Accounts Departments, Indian Railway Accounts Department, Indian Defence Accounts Department, Indian P&T Finance and Accounts Department and Indian Civil Accounts Department.</p> <p>(Period of deputation shall ordinarily not exceed 3 years).</p>	<p>Group 'A' DPC consisting of the following :</p> <p>Chairman : Chairman/Member, UPSC.</p> <p>Members : Additional Secretary, Ministry of Defence. Financial Adviser, Ministry of Defence. A representative each (of appropriate status from Army, Navy & Air Force) General Manager and Chairman/Deputy General Manager (Adm) & Vice Chairman Board of Administration.</p>	Consultation with the Union Public Service Commission necessary while making promotion

ASSISTANT GENERAL MANAGER (ESTATE & TRAINING)

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
10.	Assistant General Manager (Estate & Training)	1	General Central Service Gp 'A' Gazetted	Rs. 1100-50-1600	Not applicable	Not applicable	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/Transfer, grades from which promotion deputation/ transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	Not applicable	By transfer on deputation	<u>Transfer on deputation</u> : Officer from the Defence services of the rank of Captain (Engineers) or equivalent or Officers from the MES of the rank of Executive Engineer having degree in civil Engineering. (Period of deputation shall ordinarily not exceed 3 years).	Not applicable	Consultation with the Union Public Service Commission not necessary unless it is intended to relax, at any time provisions of the recruitment rules.

ASSISTANT GENERAL MANAGER (ELECTRONIC DATA PROCESSING)

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
11.	Assistant General Manager (Electronic Data Processing)	1	General Central Service Gp 'A' Gazetted	Rs. 1100-50-1600	Not applicable	Not applicable	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	Not applicable	By transfer on deputation	<u>Transfer on deputation</u> : Officer from the Defence services of the rank of Captain or equivalent or officers under the Central Government holding analogous posts or with 5 years regular service in posts in the scale of 700-1300 or equivalent and having experience of system analysis and programming on an electronic computer. (Period of deputation shall ordinarily not exceed 3 years).	Not applicable	Consultation with the Union Public Service Commission not necessary unless it is intended to relax, at any time provisions of the recruitment rules.

MANAGER GRADE I/ SECTION OFFICER

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
12.	Manager Grade I/ Section Officer	46	General Central Service Gp 'A' Gazetted	Rs. 700-40-900-EB-1100-50-1300	Selection	Not exceeding 35 years (relaxable for Govt. Servants) Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (Other than these in Andaman and Nicobar Islands and Lakshadweep)	<p>Essential :</p> <p>i) Degree of recognised University or equivalent. ii) Diploma/Degree in Business Management or Material Management from a recognised Institution. iii) 3 years experience of administration, accounts and establishment work in a Govt. office or a public Body or a commercial organisation of repute.</p> <p>Desirable :</p> <p>i) Experience of storage, distribution & accounting or stores. ii) Knowledge of Government rules and regulations</p> <p>Note 1 : Qualification are relaxable at the discretion of the Union Public Service Commission in the case of candidates otherwise well qualified ;</p> <p>Note 2 : The qualification regarding experience are relaxable at the discretion of the Union Public Service Commission in the case of candidates belonging to the Scheduled Caste and the Scheduled Tribes if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
No	2 Years	By direct recruitment 66 ½ % by promotion 33 ½ %.	<p>Promotion :</p> <p>Assistant Manager with 3 years service in the grade rendered after appointment thereto on a regular basis.</p>	<p>Group 'A' DPC consisting of the following :</p> <p>Chairman : Chairman/Member, UPSC.</p> <p>Members : Additional Secretary, Ministry of Defence. Financial Adviser, Ministry of Defence. A representative each (of appropriate status from Army, Navy & Air Force) General Manager and Chairman/Deputy General Manager (Adm) & Vice Chairman Board of Administration.</p>	Consultation with the Union Public Service Commission necessary while making promotion and direct recruitment.

RECRUITMENT RULES : ASSISTANT MANAGER

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
13.	Assistant Manager	34	General Central Service Gp 'B' Gazetted	Rs. 9300-34800+4600	Selection	Not applicable	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	2 Years	By Promotion	<p><u>Promotion</u> :</p> <p>i) SK -I with 3 years regular service or 6 years in SK-I and SK-II combined together.</p> <p>ii) 3 years regular service of supdt failing which 8 years regular service in the grade of supdt/SGC/SG Steno.</p> <p><u>(Amended vide order No. 82/80 SRO No. 279 dated 15 Sept 1980)</u></p>	<p>Group 'B' DPC consisting of the following :-</p> <p><u>Chairman</u> Joint Seretary (O), Ministry of Defence.</p> <p><u>Member</u> : General Manager and Chairman/Deputy General Manager (Adm) and vice Chairman, Board of Administration. Rep. Army Rep. Navy Rep. Air Force DFA (Q) Secretary Board of Control Canteen Services.</p>	<p>Consultation with the Union Public Service Commission not necessary unless it is intended to relax, at any time provisions of the recruitment rules.</p>

RECRUITMENT RULES : ASSISTANT ACCOUNTS OFFICER

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
14.	Assistant Accounts Officer	16	General Central Service Gp 'B' Gazetted	Rs. 9300-34800+4600	Selection	Not applicable	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	2 Years	By Promotion	Promotion : Accountants with 5 years service in the grade rendered after appointment thereto on a regular basis.	Group 'B' DPC consisting of the following :- Chairman : Joint Secretary (O), Ministry of Defence. Members : General Manager and Chairman/Deputy General Manager (Adm) and vice Chairman, Board of Administration. Rep. Army Rep. Navy Rep. Air Force DFA (Q) Secretary Board of Control Canteen Services.	Consultation with the Union Public Service Commission not necessary unless it is intended to relax at any time provisions of the recruitment rules.

ACCOUNTANT

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
15.	Accountant	44	General Central Service Gp 'B' Non-Gazetted	Rs. 500-20-700-EB-25-900	Selection	Not applicable	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer grades from which promotion deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	2 Years	By Promotion failing which by transfer on deputation	<p>Promotion : Persons working in the Canteen Stores Department holding ministerial posts in the scale of Rs. 330-560 with 3 years regular service in the respective grade and in higher posts subject to passing a departmental test.</p> <p>Transfer on deputation : SAS Accountants or SAS passed clerks from any of the organised Accounts Department e.g. Indian Audit and Accounts Department, Indian Railway Accounts Department, Indian Defence Accounts Department, Indian Posts and Telegraphs Financed and Accounts Department And Indian Civil Accounts Department. (Period of deputation shall ordinarily not exceed 3 years)</p>	<p>Group 'B' DPC consisting of the following :- Chairman Joint Seretary (O), Ministry of Defence. Member : General Manager and Chairman/Deputy General Manager (Adm) and vice Chairman, Board of Administration. Rep. Army Rep. Navy Rep. Air Force DFA (Q) Secretary Board of Control Canteen Services.</p>	Consultation with the Union Public Service Commission not necessary unless it is intended to relax, at any time provisions of the recruitment rules.