

RECRUITMENT RULES GROUP 'B' AND 'C'

SUPERINTENDENT

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4) **	(5)	(6)	(7)	(8)
1.	Superintendent	51* (1991) subject to variation dependent on work load	General Central Service, Group 'C' Ministerial.	Rs. 1400-40-1600-50-2300-EB-60-2600 (New : 9300-34800 GP-4200)	Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Not applicable	Not applicable	02 years	<u>By Promotion</u>	By promotion Selection Grade Clerk / Assistant Accountant / Selection Grade Stenographers with 2 years regular service in the respective grades.	Group 'C' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Seniormost Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

SUPERINTENDENT B / R GRADE - II

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
2.	Superintendent B/ R Grade – II	1* (1991) Subject to variation dependent on work load	General Central Service, Group 'C' Ministerial.	1400-40-1800-EB-50-2300 (New : 9300-34800 GP-4200)	Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Not applicable	Not applicable	01 years	By Promotion failing which by transfer on deputation	Promotion – Maintenance sub – overseer with 7 years regular in the grade failing which by transfer on deputation Junior Commissioned Officer from Corp of Engineer having experience in Military Engineering Service (MES) of Superintendent B/R Grade – II on their respective scale of pay plus deputation allowance (period of deputation shall ordinary not exceed 03 years)	Group 'C' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

SELECTION GRADE CLERK / ASSISTANT ACCOUNTANT

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
3.	Selection Grade Clerk / Assistant Accountant	78 * (1991) Subject to variation dependent on work	General Central Service, Group 'C' Ministerial.	1400-40-1800-EB-50-2300 (New : 9300-34800 GP-4200)	Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Not applicable	Not applicable	02 years	By Promotion	By promotion : From amongst the Upper Division Clerks or Cashier having 05 years regular service in the respective grades.	Group 'C' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

PHARMACIST

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
3.	PHARMACIST	01* (1997)	General Central Service, Group 'C' (Non Ministerial non Gazetted).	1350-30-1440-40-1800 EB 50-2200 (New: 5200-20200 GP 2800)	Selection	Not applicable	Between 18-25 years. (Relaxable for Govt. Servents up to 30 years)

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
1. Essential a. Matriculation or equivalent and b. Diploma in Pharmacy and c. Registration as Pharmacist under Pharmacy Act, 1948. 2. Desirable One year experience as Pharmacist or Comp under	Age – No Educational Qualification - yes	02 years	By promotion failing which by transfer on deputation and failing both by direct recruitment.	By Promotion : a. Medical orderly with 10 years regular service in the grade. b. Transfer / Deputation Officials under the Central / State Govt. holding analogous posts or officials with 10 years regular service in the grade of Rs. 800-1150 and possessing educational qualifications and mentioned in column (ix). The period of deputation should ordinarily not exceed three years.	Group 'C' Departmental Promotion Committee consisting of : • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Senior most Deputy General Manager from the Department (CSD Cadre) - Member • Under Secretary / D(Mov) – Member • Deputy Director- Member Canteen Services	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

STENOGRAPHER SELECTION GRADE (STENOGRAPHER GRADE – II)

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
4.	Stenographer Selection Grade (Stenographer Grade – II)	18* (1991) Subject to variation dependent on work load	General Central Service, Group 'C' Ministerial.	1400-40-1800-EB-50-2300 (New : 9300-34800 GP-4200)	Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Not applicable	Not applicable	02 years	By Promotion	By Promotion : From amongst the Stenographers Grade – III with 05 years regular service in that grade having a speed of 120 words per minute in shorthand and 45 words per minutes in typing.	Group 'C' Departmental Promotion Committee consisting of: <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

UPPER DIVISION CLERK

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
5.	Upper Division Clerk	396* (1991) Subject to variation dependent on work load	General Central Service, Group 'C' Ministerial.	1200-30-1500-EB-40-2040 (New 5200-20200 GP 2400)	Non Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Not applicable	Not applicable	02 years	By promotion	By Promotion : From amongst the Lower Division Clerks (Office side) Typists, Comptists, Telephone and Telex Operators having 08 years regular service in the respective grade.	Group 'C' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> Joint General Manager and Vice Chairman, Board of Administration – Chairman Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member Deputy Financial Adviser (Q) Ministry of Defence - Member Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

			<p>limit for eligibility for examination is 35 yrs. and 40 yrs. for the Schedule Castes / Schedule Tribes</p> <p>Note : Unfilled vacancies pertaining to a particular year shall not be carried forward.</p> <p>If more employees qualify as per (a) above, then the number of vacancies available after qualifying the employees shall be consolidated test for filling the vacancies in the subsequent years so that the employees qualifying at an earlier examination are considered before there who qualify at a later examination.</p>		Stores Department Cadre) – Member	category be associated as member of Departmental Promotion Committee
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Not e : The principal rules were published in the Gazete of India vide SRO number 192 dated , 10th Sept 1991.

RECRUITMENT RULES GROUP 'B' AND 'C'

STORE KEEPER GDE - I

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
7.	Store Keeper Grade - I	36 (1991) Subject to variation dependent on work load	General Central Service, Group 'C' Ministerial.	1600-50-2300-EB-60-2660 (New 9300-34800 GP 4200)	Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Not applicable	Not applicable	02 years	By promotion	By promotion : From amongst the Storekeepers Grade – II with 6 years regular service in the grade.	Group 'C' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

STORE KEEPER GRADE - II

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
8.	Store Keeper Grade – II	67 (1991) Subject to variation dependent on work load	General Central Service, Group 'C' Ministerial.	1400-40-1800-EB-50-2300 (New 9300-34800 GP 4200)	Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Not applicable	Not applicable	02 years	By promotion	By promotion : From amongst the stores keepers Grade – III with 05 years regular service, in the grade.	Group 'C' Departmental Promotion Committee consisting of: <ul style="list-style-type: none"> Joint General Manager and Vice Chairman, Board of Administration – Chairman Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member Deputy Financial Adviser (Q) Ministry of Defence - Member Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

STORE KEEPER GRADE – III

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
9.	Store Keeper Grade – III	126* (1991) Subject to variation dependent on work load	General Central Service, Group 'C' Ministerial.	1200-30-1560-EB-40-2040 (New 5200-20200 GP 2400)	Non Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Not applicable	Not applicable	02 years	By promotion	By promotion : From amongst Lower Division Clerks (Stores) with 08 years regular service, in that grade.	Group 'C' Departmental Promotion Committee consisting of: <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

MAINTAINANCE – SUB - OVERSEER

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
10.	Maintenance-sub-Overseer	01 (1991) Subject to variation dependent on work load	General Central Service, Group 'C' Ministerial.	975-25-1150-EB-30-1540	Not applicable	Not applicable	Between 18 and 25 yrs, (Relaxable for Government Servants up to 35 years in accordance with the instructions or orders issued by the Central Government

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
1. Matriculation or equivalent with, minimum 2 years' experience with any engineering concern or contractors for supervision of labour engaged on maintenance and repair work of building and roads. 2. Diploma in Engineering Mechanical or civil.	Not applicable	02 years	By Direct recruitment	Not applicable	For Confirmation of direct recruitment the composition of departmental promotion committee is as under <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

LOWER DIVISION CLERKS

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
11.	Lower Division Clerks working as clerk in office/stores as comptist including typists, telex and telephone operators of CSD	850* (1991) Subject to variation dependent on work load	General Central Service, Group 'C' Ministerial.	950-20-1150-EB-25-1500 (New 5200-20200 GP 1900)	Non Selection	Not applicable	Between 18 and 25 yrs, (Relaxable for Government Servants up to 35 years in accordance with the instructions or orders issued by the Central Government

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promote	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods
(9)	(10)	(11)	(12)
1. Matriculation or equivalent qualification from a recognized Board of University. 2. A typing speed of 30 w.p.m. in English or 25 w.p.m. in Hindi	Age – No Educational qualification applicable to the extent mentioned in column 12	02 years	By Direct Recruitment i. 90% by direct recruitment through Staff Selection Commission. ii. 5% of vacancies shall be filled up from amongst the Group 'D' staff who possess Matriculation or equalvant qualifications and have rendered 5 years regular service in Group 'D' on the basis of a Departmental qualifying Examination. The maximum age limit for eligibility for examination is 45 years 50 years of age limit for the SC/ST). iii. 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'D' employees who possess matriculation of equivalent qualification. Note : a) Unfilled vacancies pertaining to a particular year shall not be carried – over. b) If more of such employees that the number of vacancies available under clause (ii) Qualify at the said examination, such excess number if employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a latter examination.

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In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(13)	(14)	(15)
10% by promotion of Group 'D' employees who possess matriculation qualification or equivalent as stated column 12.	Group 'C' Departmental Promotion Committee consisting of : - 1. Joint General Manager and Vice Chairman, Board of Administration. 2. Deputy Director General Canteen Services and Secretary Board of Control Canteen Services – Member 3. Deputy Financial Adviser (Q), Ministry of Defence, - Member 4. Senior most Deputy General Manager from the Department (Canteen Stores Department Cadre) – Member.	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

SECURITY INCHARGE

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
12.	Security Imcharge	34* (1991) Subject to variation dependent on work load	General Central Service, Group 'C' Ministerial.	1200-30-1440-EB-30-1800 (New 5200-20200 GP 2400)	Not applicable	Not applicable	Between 25 and 30 years (Relaxable for Government Servants up to 40 years in accordance with the instructions or orders issued by the Central Government)

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Matriculation or equivalent. Indian Army First Class Certificate of Education in case of Ex-servicemen. With 03 years experience in Security Officer in Railways or other Govt. Office / Department	Not applicable	02 years	By Direct recruitment	Not applicable	For Confirmation of direct recruitment the composition of departmental promotion committee consists of <ul style="list-style-type: none"> Joint General Manager and Vice Chairman, Board of Administration – Chairman Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member Deputy Financial Adviser (Q) Ministry of Defence - Member Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

STAFF CAR DRIVER GRADE - II

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruit	Whether benefit of added years of service admissible under Rules 3C of the CCS (Pension) Rules 187
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
13.	Staff Car Driver Gd- II	18* (1999) * subject to variation depended on work load	General Central Service Group 'C' post	4000-100-6000 (New 5200-20200 GP)	Non Selection	Not Applicable	Not Applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Not Applicable	Essential Subject to passing of practical Trade Test as per broad Scheme given below. To be medically fit. Especially the eye sight including night blindness and colour blindness	Not applicable	By Promotion	By Promotion From amongst the Drivers (Ordinary) with nine years regular service in that grade.	Group 'C' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Senior most Deputy General Manager from the Department - Member • Under Secretary (Mov) - Member • Joint Director Canteen Services / Deputy Director Canteen Services - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

STAFF CAR DRIVER GRADE - III

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Age limit for direct recruit	Whether benefit of added years of service admissible under Rules 3C of the CCS (Pension) Rules 187
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
13.	Staff Car Driver Gd- III	40* (1999) * subject to variation depended on work load	General Central Service Group 'C' post	3050-75-3950-80-4590 (New 5200-20200 GP)	Non Selection	Between 25 and 30 yrs	Applicable as per rules

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Essential 1. Must be able to read write and speak English / Hindi. 2. Should have a valid heavy vehicle driving license preferably with trade certificate as Motor Mechanic. 3. Must posses three years experience in driving of Heavy vehicles 4. Must be medically fit as per the departmental medical examination. Must not suffer from vision defect amongst	Not Applicable	02 years	By Direct Recruitment	Not Applicable	Not Applicable (Recruitment is done through local panel)	Not applicable

<p>others.</p> <p>5. Must qualify in Departmental Practical Trade Test as per the broad scheme as follows : Driving and practical test : Based on the following: -</p> <ul style="list-style-type: none">a. Must have adequate knowledge of Traffic Regulations.b. Must be able to locate faults and carry out minor repairs.c. Must be able to change wheels and correctly inflate tyres. <p>Desirable : Passes 8th standard from recognized Borad.</p>						
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RECRUITMENT RULES GROUP 'B' AND 'C'

ELECTRICIAN

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
1.	Electrician	2* (1991) Subject to variation dependent on work load	General Central Service, Group 'C' (Civilian)	950-20-1150-EB-25-1400 (New 5200-20200 GP 1900)	Not applicable	Not applicable	Between 18 and 25 years (Relaxable in the case of Departmental candidates up to 35 years)

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
i) Must hold a qualifying certificate of Electrician from a recognized institution ii) Must have two years experience as same.	Not applicable	02 years	By Direct recruitment	Not applicable	Group 'C' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

PACKER (SPECIAL)

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
2.	Packer (Special)	16* (1991) Subject to variation dependent on work load	General Central Service, Group 'C' (Civilian)	950-20-1150-EB-25-1400 (New 5200-20200 GP 1900)	Non – Selection	Not Applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
Not Applicable	Not applicable	02 years	By Promotion	By Promotion : From amongst the Packer (ordinary) having 8 years regular service in that grade	Group 'C' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

MASON

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
3.	Mason	1* (1991) Subject to variation dependent on work load	General Central Service, Group 'C' (Civilian)	950-20-1150-EB-25-1500 (New 5200-20200 GP)	Not Applicable	Not Applicable	Between 25 and 35 years

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
i. Must know Mason's job ii. Preference will be given to those having N.C.T.V.T Trade Certificate or equivalent iii. Must be able to read and write any Indian Language	Not applicable	02 years	By Direct Recruitment	Not applicable	Group 'C' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

CARPENTER

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
4.	Carpenter	35* (1991) Subject to variation dependent on work load	General Central Service, Group 'C' (Civilian)	950-20-1150-EB-25-1500 (New 5200-20200 GP 1900)	Non – Selection	Not Applicable	1. Between 25 and 35 years 2. Not applicable for departmental candidates.

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	(15)
i. Must know Carpenter's job ii. Preference will be given to those having a trade certificate	Not applicable	02 years	By promotion failing which by direct recruitment	By Promotion : From amongst the storehands with 3 years, regular service in the grade / Mazdoors with 8 years regular service in the grade after qualifying in a prescribed test. The Board to conduct test shall consist of the following officers : Major – President Captain – Member Junior Commissioned Officer – Member	Group 'C' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

PLUMBER

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
5.	Plumber	2* (1991) Subject to variation dependent on work load	General Central Service, Group 'C' (Civilian)	950-20-1150-EB-25-1500 (New 5200-20200 GP 1900)	Not – Applicable	Not Applicable	Between 18 and 25 years (Relaxable in the case of Departmental candidates upto 35 years.)

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
i. Must be in possession of plumber certificate issued by a recognized institution. ii. Must have the knowledge of various types of tools used in the profession and conversant with all types of plumber's tool. iii. Must be able to prepare a detailed estimate for the stores required for small installation. iv. Must be able to read and write any Indian Language.	Not applicable	02 years	By direct recruitment	Not applicable	Group 'C' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

LIFTMAN

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
6.	Liftman	2* (1991) Subject to variation dependent on work load	General Central Service, Group 'D' (Civilian)	800-15-1010-EB-20-1150 (New 5200-20200 GP 1900)	Not – Applicable	Not Applicable	Between 20 and 25 years

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
i) 3 months experience of operating lifts. ii) Preferable a qualified electrical wireman	Not applicable	02 years	By direct recruitment	Not applicable	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

PACKER (ORDINARY)

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
1.	Packer (Ordinary)	36* (1991) Subject to variation dependent on work load	General Central Service, Group 'D' (Civilian)	800-15-1010-EB-20-1150 (New 5200-20200 GP 1800)	Non-Selection	Not applicable	Not Applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
Not applicable	Not applicable	02 years	By Promotion	By Promotion : From amongst Mazdoor having 5 years serviced in that grade after qualifying at a prescribed test. The Trade Testing Board shall consist of : 1) Major – President 2) Caption – Member 3) Junior Commissioned Officer – Member	Group 'D' Departmental Promotion Committee consisting of : • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

PUMP ATTENDANT

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
2.	Pump Attendant	1* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	800-15-1010-EB-20-1150 (New 5200-20200 GP 1800)	Not applicable	Not applicable	Between 18 and 25 yrs.

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
i) Must know how to use and maintain in good order, the authorized and concerned tools. ii) Must be able to take charge and run small motors and pumps (other than steam or oil driven prime movers.	Not applicable	02 years	By direct recruitment	Not applicable	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

STOREHANDS (MUKADAM/MARKER)

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
3.	Storehands (Mukadams / Marker)	56* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	800-15-1010-EB-20-1150 (New 5200-20200 GP 1800)	Non Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
Not applicable	Not applicable	02 years	By promotion	By promotion – from amongst the Mazdoors with 2 years regular service in the grade and after qualifying at a prescribed test. The Trade Testing Board shall consist of : - 1. Major- president 2. Captain-member 3. Junior Commissioned Officer - Member	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

CLEANER

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
4.	Cleaner	32* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	750-12-870-EB-14-940 (New 5200-20200 GP 1800)	Not applicable	Not applicable	Between 20 and 25 years

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
i. Experience of one year as cleaner. ii. Preference will be given to those persons having a heavy duty vehicle driving licence. iii. Must be able to read and write any Indian Language.	Not applicable	02 years	By direct recruitment	Not applicable	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

MAZDOOR

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
5.	Mazdoor	810* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	750-12-870-EB-14-940 (New 5200-20200 GP 1900)	Not applicable	Not applicable	Between 18 and 45 years

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
i. Must be able bodied adult capable of lifting heavy packages of stores. ii. Must be able to read and write any Indian language.	Not applicable	02 years	By direct recruitment	Not applicable	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

GESTETNER OPERATOR

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
6.	Gestetner Operator	2* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	800-15-1010-EB-20-1150 (New 5200-20200 GP 1800)	Non Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
Not applicable	Not applicable	02 years	By Promotion	By Promotion from amongst the daftaries having sufficient experience of operating Gestatener Operator	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

MEDICAL ORDERLY

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
7.	Medical Orderly	2* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	800-15-1010-EB-20-1150 (New 5200-20200 GP 1800)	Not Applicable	Not applicable	Between 22 and 25 years (relaxable upto 35 years in the case of Departmental candidates)

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Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
i. Should have passed middle standard with or without English ii. Should be able to read, write English or Hindi iii. 03 years experience as Health worker or Medical Attendant or Health Attendant etc. or Ex-Serviceman from AMC, Navy and Air Force. iv. knowledge and experience of sterilisation of instruments and dressing v. Must know dressing and should be able to collect and issue the medicines according to prescription given by staff surgeon vi. Certificate of Pharmacist	Not applicable	02 years	By direct recruitment	Not applicable	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

HEAD WATCHMAN

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
8.	Head Watchman	36* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	775-12-955-EB-14-1025 (New 5200-20200 GP 1800)	Non Selection	Not applicable	Not applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
Not applicable	Not applicable	02 years	By Promotion	By Promotion from amongst Watchman having 05 years regular service in that grade	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

DAFTARY / HEAD PEON

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
9.	Daftary / Head Peon	4* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	800-15-1010-EB-20-1150 (New 5200-20200 GP 1800)	Non Selection	Not applicable	Not Applicable

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
Not applicable	Not applicable	02 years	By Promotion	By Promotion from amongst Peons having 5 years regular service in that grade	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

COOK

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
10.	Cook	14* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	800-15-1010-EB-20-1150 (New 5200-20200 GP 1800)	Not applicable	Not applicable	Between 18 to 25 years

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
i. proficiency in cooking ii. Must be able to read and write any Indian language	Not applicable	02 years	By Direct Recruitment	Not Applicable	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

PEON

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
11.	Peon	146* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	750-12-870-EB-14-940 (New 5200-20200 GP 1800)	Not applicable	Not applicable	Between 18 to 25 years

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
1. Must be able to read and write Hindi or English. 2. Must have passed middle standard with or without English 3. Preference will be given to those persons knowing the local language 4. Preferable trained in Home Guard.	Not applicable	02 years	75% by Direct Recruitment 25 % by transfer	By transfer – From amongst Safaiwala or Farasher or Chowkidars and other Group 'D' employees provided the pay scale of the posts held by them is the same that of Safaiwalas. Farashers and Chowkidar, who have completed 5 years regular service and who possess elementary literacy and are able to read and write Hindi, which will be determined by a simple written test in Hindi.	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

WATCHMAN

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
12.	Watchman	652* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	750-12-870-EB-14-940 (New 5200-20200 GP 1800)	Not Applicable	Not applicable	Between 18 to 25 years (Relaxable in the case of Ex-Serviceman)

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
i. Must be able to read and write English or Hindi ii. Able bodied adult iii) Preference will be given to Ex-servicemen / Police	Not applicable	02 years	By direct recruitment	Not applicable	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

SAFAIWALA

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
12.	Safaiwala	94* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	750-12-870-EB-14-940 (New 5200-20200 GP 1800)	Not Applicable	Not applicable	Between 18 to 25 years (Relaxable in the case of Ex-Serviceman)

Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
i. Able bodied professional safaiwala ii. Educational qualification those who are able to read and write any Indian Language will be given preference.	Not applicable	02 years	By direct recruitment	Not applicable	Group 'D' Departmental Promotion Committee consisting of : <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable

RECRUITMENT RULES GROUP 'B' AND 'C'

MALI

Sr. No.	Name of Post	No. of Post	Classification	Scale of Pay	Whether Selection post or non selection post	Whether the benefit of addition years of service admissible under Rule 03 of the Central Civil Services (Pension Rules, 1972)	Age limit for direct recruitment
(1)	(2)	(3)	(4)**	(5)	(6)	(7)	(8)
12.	Mali	34* (1991) Subject to variation dependent on work load	General Central Service Grope 'D' Civilian.	750-12-870-EB-14-940 (New 5200-20200 GP 1800)	Not Applicable	Not applicable	Between 18 to 25 years

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Educational and other qualifications required for direct recruitment.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotee	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / transfer grades from which promotion deputation / transfer to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstance in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)	15
<p>i. Practical experience of gardening is essential</p> <p>ii. Knowledge of seasonal flowers and Vegetables</p> <p>iii. Preference will be given to candidates having certificates in nursery from any recognized agricultural school / Instititute.</p> <p>iv. Educational qualification : must be able to read and write any Indian language</p>	Not applicable	02 years	By direct recruitment	Not applicable	<p>Group 'D' Departmental Promotion Committee consisting of :</p> <ul style="list-style-type: none"> • Joint General Manager and Vice Chairman, Board of Administration – Chairman • Deputy Director General Canteen Services and secretary Board of Control, Canteen Services – Member • Deputy Financial Adviser (Q) Ministry of Defence - Member • Senior most Deputy General Manager from the Department (CSD Cadre) - Member 	Not Applicable